

# Application for In-State Residency Status- Short Form

Return form to: University at Buffalo  
Student Accounts at 1Capen  
Capen Hall  
Buffalo, NY 14260

Phone: 716-645-1800 Email: [UBstudentaccounts@buffalo.edu](mailto:UBstudentaccounts@buffalo.edu)

**Deadline Dates:** Fall Semester: September 15th    Spring Semester: February 15th  
Winter Session: January 15th    Summer Semester: June 1st

This form is to be completed by those students who attended a New York State high school for at least two years and graduated from there OR have completed an approved New York State program for General Equivalency Diploma (GED) examination. Student also has to have applied for attendance at a SUNY state-operated or community college within five years of receiving a New York State high school diploma or GED.

### Section A (MUST be completed by all applicants)

A.1) Semester applying for: <input style="width: 200px;" type="text"/>		UBE-mail Address: <input style="width: 200px;" type="text"/>	
Last Name <input style="width: 250px;" type="text"/>	First Name <input style="width: 250px;" type="text"/>	Middle Initial <input style="width: 50px;" type="text"/>	
Date of Birth (MM/DD/YY) <input style="width: 100px;" type="text"/>	Age <input style="width: 50px;" type="text"/>	Person Number from UBIDCard: <input style="width: 200px;" type="text"/>	
Citizenship: U.S. Citizen <input type="checkbox"/>		Other: <input type="checkbox"/>	If other citizenship, list Visa type: <input style="width: 100px;" type="text"/>
If you are a U.S. Permanent Resident, list your Alien Registration Number <input style="width: 250px;" type="text"/>		Date Issued: <input style="width: 150px;" type="text"/>	

### A.2) Academic information

1. Did you attend a New York State high school or an approved New York State program for General Equivalency Diploma (GED) examination?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If Yes, continue to Line 2 If No, STOP. You must complete the long form of the residency application.
2. Year of graduation or completion:	<input style="width: 100%;" type="text"/>	Name of high school:	<input style="width: 100%;" type="text"/>
3. City where high school was located:	<input style="width: 100%;" type="text"/>	County where high school was located:	<input style="width: 100%;" type="text"/>
4. Did you attend this high school during both your junior and senior years?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

#### To Be Completed by All Students

I certify that all information provided and all statements made in all sections of this application are true and correct to the best of my knowledge. I understand that if I provide false information or withhold relevant information in order to obtain the resident tuition rate, SUNY may revoke its determination of eligibility for the resident tuition rate and that I will owe non-resident tuition to the University for each semester or session that I have attended under these circumstances. I also may be subject to disciplinary action.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you answered "Yes" to question A.2)1 and do not currently have lawful immigration status, but have filed an application to legalize your immigration status or will file such an application as soon as you are eligible to do so, you must complete **Part A.3** before a Notary Public.

If you answered "No" to question A.2)1 and are a U.S. citizen, permanent resident or have a visa type eligible to qualify for residency tuition, you must complete the long form of the application found on the Office of Student Accounts website.

### A.3)

#### STUDENT AFFIDAVIT OF INTENT TO LEGALIZE IMMIGRATION STATUS

State of New York:

County of \_\_\_\_\_:

\_\_\_\_\_, being duly sworn, deposes and says

(Student's name)

that he/she does not currently have lawful immigration status but has filed an application to legalize his/her immigration status or will file such an application as soon as he/she is eligible to do so.

\_\_\_\_\_  
(Student's signature)

Sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Notary Public \_\_\_\_\_

The required supporting documents listed below must be submitted together as a package with the application by the deadline.

**Applicants MUST use the current application. If older versions of the application are submitted, they will be returned to the applicant and a new application will need to be submitted.**

#### **Proof of Citizenship or Permanent Residency**

Must provide a copy of **ONE** of the following:

- U.S. Birth Certificate
- U.S. Passport (Must be signed and not expired)
- Certificate of Naturalization/Citizenship
- Alien Registration Receipt Card with Picture (Copy both sides)
- U.S. Passport Card (Copy both sides)

#### **Non-U.S. Citizen**

- Copy of VISA (Must not be expired)

#### **Driver's License**

- Copy of NYS Driver's License (Interim Driver's License Not Acceptable)  
(Out of State Driver's License is not permissible)

#### **High School Transcript**

- Copy of transcript from New York State high school or applicable GED

**Communications are conducted through UB email, US mail, or telephone.  
Applications and documents will NOT be accepted via FAX or email.**